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## POSITION ANNOUNCEMENT

**Assistant Hatchery Manager, Tutka Bay Lagoon Hatchery**

**Open until filled**

CIAA has an opening for an Assistant Hatchery Manager at Tutka Bay Lagoon Hatchery, located in lower Cook Inlet. Tutka Bay Lagoon Hatchery is not on the road system, but is accessible by boat or plane and has amenities such as electricity, running water, phone, and internet service. Employees are expected to live on-site in CIAA housing and may be required to work variable hours in support of hatchery operations.

### **Job description:**

This is a full-time, exempt, salaried position. Under the supervision of the Hatchery Manager, this position performs a variety of responsibilities including, but not limited to:

- Assisting with fish production including egg take, egg pick, sorting, rearing, incubation tasks, and pathology sampling.
- Assisting with on-site maintenance of buildings, grounds, and equipment.
- Responding to water, process, and emergency alarms.
- Directing Fish Culturists, Technicians, and Seasonal Assistants.
- Sharing standby responsibilities with the Hatchery Manager and Fish Culturists.
- Assisting with keeping records of maintenance, water temperatures, and fish production.
- Operating boats, Bobcat, UTV.
- Providing boat, UTV, and equipment training to seasonal assistants.
- Conducting safety inspections, maintaining a safe working environment, and providing safety training and orientation as directed by the Hatchery Manager.
- Responsible for all hatchery operations when the Hatchery Manager is off site.
- Escorting visitors on hatchery tours.

### **Qualifications:**

The ideal candidate will have a working knowledge of applied fishery biology, cold water fish hatchery operations, basic construction techniques, boat operations, current CPR and First Aide certifications, the ability to work in cold, windy, rainy conditions and in lowlight rooms with a headlamp, and the ability to live in a remote setting with limited access to other resources. Mechanical skills, strong verbal and written communication skills, quick on-the-spot decision making, and familiarity with personal computers and software packages such as Microsoft Excel, Word, and Outlook are desirable. Other combinations of training and experience will be evaluated on an individual basis for relevancy. If you believe you meet the qualifications, and you are looking for a fun, challenging, and rewarding job, then CIAA encourages you to apply. CIAA is an equal opportunity employer.

### **Compensation:**

Salary range \$48,015–\$62,711 per year DOE. The benefit package includes health insurance (employee portion is a 5% co-pay), Health Savings Account with employer contribution, employee 401(k) retirement plan, vacation and medical leave. On site furnished housing is provided along with heating fuel, electric, and basic phone service.

### **Contact:**

Applicants may direct questions and/or submit cover letter, resume, and three professional references to: Forrest Cohn at [fcohn@ciaanet.org](mailto:fcohn@ciaanet.org) or 907-283-5761

*Salmon enhancement today means better salmon fishing tomorrow.*